

ASHLEY DAVIS

B00660547

CAPS 265 PORTFOLIO PROJECT

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Week 3

# Bryant & Stratton College

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Name: Ashley Davis

Degree Program: Paralegal Studies, AAS

MyCred Link: [https://mycred.com/mem\\_modules](https://mycred.com/mem_modules)

## CAPS265 - Articulation Worksheet

Program/institutional outcome	Course name (where outcome was met)	Brief description of the course portfolio project, including summary of how outcome was met
Describe and discuss the basic responsibilities, legal and procedural theories, and limitations of a paralegal.	PLEG135 – Legal Research & Writing 1	Prepare intra-office memorandum research plan, predictive memo to the managing partner, and utilize current procedural theories, and law/statutes for a hypothetical case for a client.
Define, apply, and defend principles of legal ethics within a variety of settings.	PLEG100 – Intro to Legal Studies	Learned about all the legal things including ethics and everything else to go with the law.
Distinguish appropriate legal terminology and utilize terms correctly in legal documents.	PLEG110 – Contract Law	Review a contract between two hypothetical individuals and discuss a plan with the client to help her win.
Design and compose legal documents, including but not limited to correspondence, pleadings, briefs, and memoranda, that are relevant to different substantive areas of law.	PLEG230 – Criminal Law & Procedures	In a hypothetical case, I was required to review documents, including but not documents and compose legal memorandums to help a self-defense case.
Utilize electronic and print resources to locate primary and secondary law related	PLEG120 – Civil Litigation	Compose related legal documents to a personal injury case.

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Legal documents to research, summarize, and evaluate legal issues.			
Identify and utilize information technology tools and skills in both general and law related office practices.	Sosc116 - Career Development 1	Compose a resume, cover letter, and elevator speech to prepare for future career and employer.	
Apply appropriate paralegal specific knowledge, skills and behaviors to analyze and interpret primary and secondary law sources and related legal documents.	PLEG220 - Torts & Remedies	In preparation for a hypothetical case, we were required to do pre-litigation research along with using relevant case law and facts to the case	
Utilize appropriate current technology and resources to locate and evaluate information needed to accomplish a goal, and then communicate findings in visual, written and/or oral formats.	ENGL202 - Research & Writing	For this course, we were required to research two career paths that would be in interest of us and discuss the pros and cons of each regarding salary, roles and responsibilities, and required education	
Transfer knowledge, skills and behaviors acquired through formal and informal learning and life experiences to new situations.	SOSC116 - Career Development 1	Compose a resume, cover letter, and elevator speech to prepare for future career and employer.	
Employ strategies for reflection on learning and practice in order to adjust learning processes for continual improvement.	Sosc116 - Career Development 1	Group reflection: I was a member of my team through a discussion board and getting together to complete a task with everyone's schedules being different and that was very new to me. I had to adjust to working remotely and getting the goal completed as well as being respectful to my members and keeping communication going.	

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		<p>This assignment was three reflections in one. These included Donald Super's Lifespan Theory, John Krumboltz's Theory, and how adaptability is increasingly an important aspect of employability.</p>
Follow established methods of inquiry and mathematical reasoning to form conclusions and make decisions.	MATH201 – Quantitative Reasoning	<p>Portfolio project: I was asked to form a hypothesis before I did the project about repaying my student loans and see how true it was after I finished my project.</p>
Participate in social, academic, and professional communities for individual growth and to function as a citizen of a multicultural world.	CAPS 265	<p>I chose a fellow paralegal to help with my report or diversity and such in the workplace.</p>

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Week 7

My Cred Website:

<http://mycred.com/p/8785854736/Kambam23>

My Youtube Post

<https://youtu.be/gdII1KRjVtE>